

Title of Course: The Role of the Analyst

Medium/Format: Online training using a commercial off-the-shelf product called CENTRA

Target Audience: Fluor Hanford's Project Finance Budget Analysts (Analysts who support functional organizations, not direct-funded Projects)

Length: 45 minutes. Based on a 25-page PowerPoint file delivered using CENTRA

Site/Provider: Fluor Hanford Co., Hanford Site, Richland, WA

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Summary:

Learning objectives. NOTE: these objectives are written from the point of view of what the student will learn, not instructor's objectives.

- Describe Fluor Hanford's (FH's) mission, the organization of the Project, and what drives cost
- Describe who is responsible for the work and results on the Project
- Determine who has the authority to commit funds and to authorize expenditures
- Describe what FH expects of you and articulate your specific responsibilities as an Analyst
- Describe Project Hanford's planning and execution cycle and identify the activities an Analyst is responsible for

Adoptability:

- About 1/3 of the material is Hanford Site or Fluor Hanford Co. specific. However, the organization and flow of the training material is good and the site-specific could be easily tweaked or replaced with your own.
- Some of the interactivity built into the course is missing from the PowerPoint file as the interactivity is accomplished through use of the online training tool (CENTRA). This includes a couple of part-way-through reviews, as well as a review at the end, and a what's called a whiteboard session.
- The PowerPoint file includes very thorough speaking notes. Basically, the complete script of what the instructor says is including in the Notes Pages view of PowerPoint. This would be quite helpful if another Site were interested in adopting the course.

Training Materials created or updated as of: July 2002

Date Reviewed: July 2002

Reviewed By: [Chris Wiprud](#)